

## Roman Road Bow Neighbourhood Forum General meeting minutes

Date	7.00pm-8.30pm
Venue	Interact Hub, Ford Road, E3 5NS

### Attendees:

Name	Position	Name	Position
Alex Holmes (AH)	Chair	Paul Pearce	New attendee
Lee Sargent (LS)	Secretary	John White	New attendee
Mike Mitchell (MM)	Finance	Marine Zub	New attendee
Nadia Wilkinson (NW)	Membership	Cesare Cardia	New attendee
Sarah Allan (SA)	Steering Committee member	Christy Troy	
Tabitha Stapley	Steering Committee member	Lucy Sadler	New attendee

### Minutes:

Item	Issue	Action
1.0	<b>Apologies/ New attendees / introductions</b>	
	Torange Khonsari (TK) – work commitment in Sweden	
2.0	<b>Welcomes and Introductions</b>	

	The steering committee welcomed new attendees	
<b>3.0</b>	<p><b>Update on Neighbourhood Area and Neighbourhood Forum Process</b></p> <p>MM gave a summary of where we are :</p> <ul style="list-style-type: none"> <li>- End of last year we were designated as an area</li> <li>- Application for forum will be submitted once constitution is approved.</li> <li>- This will be followed by 6 weeks council consultation</li> </ul>	
<b>4.0</b>	<p><b>Adoption of the Roman Road Bow Neighbourhood Forum Constitution</b></p> <p>It was explained that a previous draft of the constitution had been discussed at the previous General Meeting on 25<sup>th</sup> March. Concerns had expressed then over certain clauses, and so vote had been postponed. Those attending had been invited to propose amendments to strengthen the document.</p> <p>In the following weeks suggested amendments were received, and the draft was revised in the light of these.</p> <p>The meeting then went through the revised document section by section, with MM drawing attention to changes that had been made.</p> <p>The role of the committee was explained, and the revised constitution included outline role descriptions for the various positions on the committee. The Committee would be formally appointed at the first AGM.</p> <p>The Chair then proposed the revised constitution be approved, and a vote by show of hands was taken. The constitution was approved, with 12 votes in favour, and none against.</p> <p>MM circulated a latest finance report and explained briefly the grant assistance available for developing neighbourhood plans.</p> <p>Paul Pearce (PP) had a question regards powers of the forum. SA answered, giving an example of how a developer would have to take the neighbourhood plan into account when drawing up plans.</p>	
<b>5.0</b>	<p><b>Opportunities to get involved in the Neighbourhood Plan</b></p> <p>AH clarified the need for area ambassadors and clarified the role and the areas they were needed in.</p> <p>PP agreed to become an ambassador for Ranwell West area. Welcome Paul!</p> <p>John White (JW) is now an ambassador for MEOTRA area. Welcome John!</p> <p>Cesare Cardia (CC) agreed to be an ambassador for Chisenhale/Old Ford area. Welcome Ches!</p>	

<b>6.0</b>	<b>Time for Questions about the neighbourhood plan</b>  JW had questions about placecheck/commonplace. NW clarified that commonplace ends July, and that it will be replaced by placechecker	
<b>7.0</b>	<b>AOB</b>	
<b>8.0</b>	<b>Next Steering Group meeting date - Wed 21<sup>st</sup> June – Venue TBC</b>  Steering Group Meetings agreed to be 3 <sup>rd</sup> Wednesday of each Month – dates as follows for 2017  19/07, 16/08, 20/09, 18/10, 15/11, 20/12	