

Roman Road Bow Neighbourhood Forum Steering Group meeting minutes

Date	7.30pm, 18th July 2018
Venue	Flat 20, 2 Palmers Road, E2 0SX

Attendees:

Name	Position	Name	Position
Alex Holmes (Ah)	Chair	Sarah Allan (SA)	
Lee Sargent (LS)	Secretary	Nadia Wilkinson (NW)	
Mike Mitchell (MM)	Finance		
Sarah Bland (SB)			

Minutes:

Item	Issue	Action
1.0	Apologies/ New attendees / introductions – Apologies Natalia, Craig	
2.0	Minutes from last meeting 21.02 Read and agreed. LS confirmed with SB that he would send her the minutes for upload	
3.0	Matters Arising None	
4.0	Progress on finalizing sub-area consultation report Was confirmed some areas still need reporting back. Once all in MM said would edit findings to give a 'consistent voice' To supplement our ongoing local consultation and strengthen our body of evidence in support of plan policies and projects the Forum needs to collate evidence from local and national planning frameworks. MM agreed to undertake desk-top research over the summer to collate evidence from relevant core documents. This combined body of evidence would sit alongside the local plan document but be separate from it.	MM to email Jyoti to see if still willing to help (NW to step in if not) LS to do Malmesbury area

<p>5.0</p>	<p>Process for appointing a consultant</p> <p>Discussion on when and how to approach consultant to help with developing policies and final plan. Grant money from application to assist. Was agreed to be upfront about possible funds of £6k available from a budget of £9k.</p>	<p>MM to approach at least 3 consultants and see how they can help. Will draft email for others to comment before sending.</p>
<p>6.0</p>	<p>Timing and Content of next grant application</p> <p>The group updated the project planner live in google docs to reflect current situation and planned new timetable. To be reviewed at next meeting.</p> <p>MM to submit application after the required 2 quotes from consultants have been received, and a decision made over which one to appoint.</p>	
<p>7.0</p>	<p>Update on Community Land Trust</p> <p>SB confirmed is going well. Currently has 46 names on mailing list and 7/8 on steering committee</p>	
<p>8.0</p>	<p>Communications and next newsletter</p> <p>Discussion re Craig's involvement and next newsletter output</p>	<p>AH to contact Craig about doing 'social media'</p> <p>SA to draft content for next newsletter in next couple of days. Natalya to send out via mailchimp ASAP after</p>
<p>9.0</p>	<p>AOB</p> <p>East End Trades Guild - http://eastendtradesguild.org.uk/</p> <p>LS confirmed his involvement as a representative of the above group for Roman Road area. http://eastendtradesguild.org.uk/</p> <p>One of the issues they campaign for is affordable workspaces. LS confirmed was present at a meeting with the mayor of Tower Hamlets, some cabinet colleagues and EETG where a variety of issues over affordable workspace were discussed including CLT for business. Potentially a role to play for the forum.</p>	<p>LS to email MM with details of affordable workspace campaign and contact email of EETG founder Krissie to see if any collaboration possible/sharing of data etc (e.g. empty units)</p>
<p>10.</p>	<p>Next Meeting</p> <p>23/08 – 7.30pm</p>	